

**SPOKANE COUNTY LIBRARY DISTRICT  
BOARD OF TRUSTEES SPECIAL MEETING MINUTES: JUNE 21, 2016**

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The Board of Trustees of Spokane County Library District met in special session in the public meeting room at Argonne Library, 4322 N. Argonne Rd., Spokane, WA, at 5:30 p.m., Tuesday, June 21, 2016.

**Present:** Mark Johnson - Chair  
John Craig - Vice Chair  
Sonja Carlson - Trustee  
Wes Teterud - Trustee  
Kristin Thompson - Trustee  
Nancy Ledeboer - Executive Director and Secretary

**Excused:** None.

**Also Present:** Jane Baker, Communication & Development Officer; Rick Knorr, Chief Financial Officer; Patrick Roewe, Deputy Director; Andrea Sharps, Collection Services Director; Doug Stumbough, IT Director; and Patty Franz, Administrative Assistant.

**Guests:** Gary M. Bernardo, AIA; Principal, Bernardo-Wills Architects, PC

**Call to Order** Chair Mark Johnson convened the meeting at 5:30 p.m., following adjournment of the regular meeting.

**Agenda  
(Item I)**

**Open Public Meetings Act Training Video.** The Board of Trustees and Leadership Team members viewed a video of training prepared by the Washington State Attorney General's Office. A new law, effective July 1, 2014, amended the OPMA to require members of governing bodies to receive training, with OPMA refresher training no later than every four years.

**Agenda  
(Item II)**

**Financial Forecast and 2017 Budget Direction.** Chief Financial Officer Rick Knorr provided a financial forecast for 2017-2019. District leadership anticipates revenues for the next few years will be based upon the last highest levy rate, plus 1%, plus new construction. Therefore, increases in new construction will be the driving factor for increases in revenue. Expenditures are anticipated to increase primarily due to inflation and salary/benefit cost increases. A conservative view of revenues indicates that by 2019, expenditures may exceed revenues. The Capital Fund remains steady. Library renovations could be funded through the sale of the Sprague Avenue property and supplemented by a transfer from the Capital Fund. Depending on how much revenue new construction generates in the total assessed valuation, the tax levy rate could fall to the 44- to 45-cents range by 2019, presenting an opportunity for a levy lid lift.

**Agenda  
(Item III)**

**Library Facilities Master Plan Update.** Executive Director Nancy Ledeboer opened the discussion by acknowledging voters within the LCFA failed twice to approve new libraries in less than three years. Thus, the

District is looking at opportunities to expand or renovate the two largest libraries so that new services can be offered to members. Mr. Bernardo presented design options for renovations at Spokane Valley and North Spokane libraries, based on staff aspirations for future service opportunities at each location and to create flexible spaces to provide both interactive learning and quiet study spaces. Mr. Bernardo also provided cost estimates for each of the concept designs.

**Agenda  
(Item IV)**

**Discussion/Board Direction to Staff/Facilities Master Plan Resolutions.**

The Board discussed the possible renovation of North Spokane and the expansion proposed for Spokane Valley. Trustees expressed concern about drawing down the Capital Fund to complete these projects, given the forecast shows expenditures to outpace revenues in the near future. Trustees requested more information about project costs before making a decision or moving ahead. They also asked if determination from City of Spokane Valley would be possible regarding repurchase of the Sprague Avenue property, as stated in the agreement signed in 2012. Trustees passed two resolutions in preparation to formally adopt renovation and/or expansion of existing library facilities in the future, over the pursuit of funding for new library facilities.

**RESOLUTION NO. 16-05**

A RESOLUTION OF THE BOARD OF TRUSTEES OF SPOKANE COUNTY LIBRARY DISTRICT, SPOKANE COUNTY, WASHINGTON, DECLARING SPOKANE COUNTY LIBRARY DISTRICT WILL NOT PRESENT A BALLOT ISSUE TO THE PUBLIC FOR A NEW LIBRARY IN SPOKANE VALLEY BEFORE 2018. Mr. Teterud moved and Ms. Thompson seconded to approve Resolution 16-05, declaring Spokane County Library District will not present a ballot issue to the public for a new library in Spokane Valley before 2018.

There were no further questions or discussion. The motion was unanimously approved.

**RESOLUTION NO. 16-06**

A RESOLUTION OF THE BOARD OF TRUSTEES OF SPOKANE COUNTY LIBRARY DISTRICT, SPOKANE COUNTY, WASHINGTON, INVOKING THE PROVISION IN THE 2012 CONTRACT WITH THE CITY OF SPOKANE VALLEY FOR THE CITY TO REPURCHASE PROPERTY OWNED BY THE LIBRARY DISTRICT. Ms. Thompson moved and Ms. Carlson seconded to approve Resolution 16-06, invoking the provision in the 2012 contract with the City of Spokane Valley for the city to repurchase property owned by the Library District.

There were no further questions or discussion. The motion was unanimously approved.

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**Agenda  
(Item V)**

**Adjournment.** Chair Johnson adjourned the meeting at 8:01 p.m.

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Mark Johnson, Chair

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Nancy Ledeboer, Secretary of the Board of Trustees